

Allen B. Moritz

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My expertise is built on a foundation of clear communication , accuracy, and a commitment to operational excellence. I am driven by a passion and ability to master detailed systems while working in a collaborative team environment. I am looking for a position in the Quality Assurance and Compliance as well as the Environmental Health and Safety areas.

Osha 30 General Industry Outreach Certification

August 2026

Employment History

Staples Office Supplies

Madison, NJ

Retail Sales Supervisor

August 2023 - Present

- Ran daily floor operations and gave feedback to a team of associates to maintain a safe and productive environment.
- Led team obligations and provide feedback to improve operational efficiency and team responsibility.
- Partner with management to assign daily duties, review store conditions, and ensure a safe venue for employees and customers.

Morgan Advanced Materials,

Fairfield, NJ

Machine Operator

April 2021 - December 2022

- Operated industrial machinery, such as blanchard and surface grinders, on alumina ceramic parts to measurements of extreme precision.
- Reduced risk by adhering to manufacturing safety protocols maintaining equipment cleanliness and sustainability and utilization of proper PPE safety equipment.
- Identified and reported potential equipment failures to maintain a hazard-free workplace.

Petco

East Hanover NJ

Merchandising Operations Specialist

June 2019 - April 2021

- Cleaned animal habitats to ensure a safe and healthy environment for animals, customers, and staff. Identified contagious animal illnesses and remediate necessary enclosures to ensure animal welfare.
- Provided education and information to customers on all merchandise including food accessories for animals at home and for sale.
- Unloaded product shipments and safely moved bulk merchandise using pallet jacks, U-boats, and hand trucks. Practiced proper lifting techniques of products weighing up to 50lb or more.

Home Depot,

Union, NJ

Hardware Sales and Tool Rental Associate

September 2015 – January 2018

- Provided information, education, and safe demonstration of rental equipment use to customers. This included personal power tools, construction, and lawn and garden care equipment.
- Sustained a clean and orderly workspace to minimize slips, trips, and falls in a high-volume retail environment. Performed maintenance duties on equipment such as cleaning, routine checkups, and repairs.

Education

Dean College

Franklin, MA

Associate of Liberal Arts and Sciences

Graduation: 2014